

HEALTH AND SAFETY POLICY STATEMENT

It is the policy of Open Contracts Ltd to ensure all works carried out by the company are in accordance with The Health and Safety at Work etc. Act 1974 and all regulations and codes of practices in relation to such.

Open Contracts Ltd will fulfil its duty by:

- Adequate control of the health and safety risks arising from our work activities.
- Consultation with employees on matters affecting their health and safety.
- Providing and maintaining safe plant and equipment.
- Ensuring the safe handling and use of substances.
- Provide information, instruction and supervision for employees.
- Ensure all employees are competent to do their job and give them adequate training.
- Prevent accidents and cases of work-related ill health.
- Maintain safe and healthy working conditions.
- Review and revise this policy as necessary at regular intervals.
- Ensuring health, safety and welfare of employees and others who may be affected by Open Contracts Ltd activity.

The person responsible for ensuring the overall effectiveness and implementation of the policy and having particular accountability is Peter Smith and Malcolm MacDougall.

Peter Smith, the appointed Safety Advisor, and the management team are responsible for implementing and monitoring this policy throughout the company. They will ensure that health and safety issues are always given priority when planning and during the day to day supervision of the work.

Open Contracts Ltd will ensure that adequate resources are allocated to ensure the provision of appropriate health and safety advice, equipment, facilities and training to ensure those persons can fulfil their responsibilities as is appropriate to the works undertaken.

In accordance with The Management of Health and Safety at Work Regulations, Open Contracts Ltd will adopt a risk assessment approach to its activities. Where hazards are identified, we will evaluate, control and bring the control measures identified to the attention of employees.

We recognise the effectiveness of the management of health and safety issues and will endeavour to commit to a health and safety conscious workforce and management team.

A copy of the Company Safety Manual will be available for all employees to ensure they are aware of the company policies and responsibilities of all personnel.

This policy and associated procedures will be formally reviewed annually, although on exception, changes may be implemented at other times as required by legislative and work practice changes.

Signed: 
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Malcolm MacDougall - Director

Date: Jan 2016

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